



Oakwood Primary Academy
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24th May 2018

Dear Parent/Guardian

Changes to data protection law

As you may know, a new data protection law comes into force in the UK from today. This is called the General Data Protection Regulation or "GDPR".

As a school we hold personal data relating to you and your child(ren). The personal data includes names, addresses, contact details and medical information as well as academic information. Under the GDPR we have a number of responsibilities including collecting and using data only for specified purposes, making sure it is accurate and kept up to date and is held securely.

In order to ensure that the data we hold about you and your child(ren) is accurate please let us know about any changes to your address or contact details. You can do this by coming into or telephoning the school office and talking to a member of the office staff.

Recently, you will have completed a consent form regarding the use of images of your child(ren). You can change your mind about this at any time. If you need further information about the consent you have given or wish to change or withdraw consent, please contact the school office.

We have also updated our privacy notice which explains what data we collect and how we use it. This can be found on the school website or you can ask for a hard copy form the school office.

If you have any questions about the data we hold on you or your children, please contact the school office who will be happy to help.

I hope you have a great half term break.

Yours sincerely

Mrs J Foyle

Headteacher



Headteacher: Jane Foyle

