



8 January 2017

Dear Parents/Carers

**Parent Pay for All School Dinner Payments**

Please be advised that as from Monday, 22 January 2018 you will no longer be able to pay for your child/ren's school dinners by cash. All payments will need to be made via Parent Pay (the school's online payment system).

On Monday, 15 January your child will come home with a letter addressed individually to each parent with an activation code for use to activate your own personal Parent Pay account. Please go to [www.parentpay.com](http://www.parentpay.com) to register. Some parents are already paying by this method and therefore can ignore this message.

Should you experience any problems with using the system, there will be a representative from Chartwells (our school dinner provider) at Oakwood on Friday, 19 January @ 8.30am and she will be able to answer any questions you may have, so please pop in if you have any concerns. Alternatively a Parent Pay guide can be e-mailed to you if you contact the school office.

Mr Redman, Deputy Headteacher  
Mrs Arno, School Administrator



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