



Oakwood Primary Academy  
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**Person Specification**

**Post Title: Midday Supervisory Assistant (MDSA)**

**Grade: Single Status 1**

	<b>Essential Criteria</b>	<b>Desirable Criteria</b>	<b>Method of Assessment/ Source of Information</b>
<b>Key Skills &amp; Abilities</b>	<ul style="list-style-type: none"><li>• Ability to use language and other communication skills that children can relate to</li><li>• Ability to demonstrate active listening skills</li><li>• Ability to empathise with the needs of children</li><li>• Ability to work within and apply all school policies e.g. behaviour management, Health &amp; Safety, Equal Opportunities</li><li>• Ability to work effectively with colleagues</li></ul>		Application/Interview
<b>Education &amp; Qualifications</b>			Application/Interview
<b>Knowledge</b>	<ul style="list-style-type: none"><li>• A basic knowledge of Health &amp; Safety requirements in a school environment</li><li>• Knowledge of the school's behaviour management policy</li></ul>		Application/Interview

<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of establishing positive relationships with children</li> </ul>	<ul style="list-style-type: none"> <li>• Previous experience of working as a Mid-day Supervisory Assistant or other work involving children</li> </ul>	Application/Interview
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Willingness to participate in training and developmental opportunities offered by the school and county</li> <li>• Willingness to maintain confidentiality on all school matters</li> </ul>		Application/Interview

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Headteacher: Jane Foyle

